

Web Site Tips

This document attempts to show some helpful resources that can be found on the Auburn Suburban Baseball & Softball (auburnsuburban.com) web site. If you find that something is incorrect or if you discover and tip that you would like to share, please send comments to info@auburnsuburban.com

The Main Dashboard:

When you first login to your account on the web site the first thing you should see is your Main Dashboard. By the way, to login go to <http://www.auburnsuburban.com> and click the login button at the top left. This is where you will get an overview of information specific to your child(ren) as well as recent news posted on the web site. Below is a screen shot of a dashboard page:

The screenshot shows the main dashboard of the Auburn Suburban Baseball & Softball website. It features a navigation menu on the left with buttons for 'My Home', 'My Schedule', 'My Attendance', 'My Info', and 'My Registrations'. Below this is a Facebook widget and a 'Latest News' section with several articles. The main content area is divided into three columns: 'Upcoming Events' (listing practices on Monday, Tuesday, and Wednesday), 'My Organizations' (Auburn Suburban Baseball & Softball), and 'My Teams' (listing Spring 2014 Division teams like Major Softball and 13-15 (Senior) Baseball). A 'Recent Registrations' table is also present, showing items like 'Spring 2014 Coach Registration' and 'Spring 2014 Player Registration' with their respective invoice numbers and 'Paid/Complete' status. Red boxes highlight specific areas: 'Your name here' in the navigation menu, 'Child Name Here' in the team list, and 'Coaches Name and Email Address Here' in the team details.

1. My Home – Navigation buttons to more detailed information. See below.

2. Upcoming Events – Here you should see a combination of upcoming events from the league master schedule (Board Meetings, Opening Ceremonies, etc) plus events specific to the teams your child(ren) are registered on.
3. My Organizations – Shows all the League Toolbox organizations you are linked to. You should only see Auburn Suburban Baseball & Softball. You can click the website button to go to the public web site. The contact button will display an Email address and phone number to contact someone at the league for questions.
4. My Teams – Shows you which teams your child(ren) are registered on. You can click the link to go to the team web page. The coaches names and Email is also shown here.
5. Recent Registration – This section shows you the registrations you have made for the season. You can click the invoice number to see a copy of the payment invoice.
6. Latest New – This section show the most recently updated news feeds from the public web site. You can click the links to go to the site and see the news just as if you were on the public web site.






My Schedule:

Clicking the My Schedule link on the left navigation bar will show you a full list of upcoming events. You should only see league wide events and events specific to your teams. If you want to see schedules of other teams, go to the public web site and use the Schedule menu item and choose the division/team you want to see.

Date	Organization	Event	Location
Apr-21-2014 5:00pm - 6:30pm	Auburn Suburban Baseball & Softball Child Name Here	Practice Nintey Nine	Cliff Rydholm Park Austin Field
Apr-22-2014 5:30pm - 7:00pm	Auburn Suburban Baseball & Softball Child Name Here	Practice Pepsi	Cliff Rydholm Park Sweetser Field
Apr-23-2014 6:30pm - 8:00pm	Auburn Suburban Baseball & Softball Child Name Here	Practice Nintey Nine	Cliff Rydholm Park Austin Field
Apr-25-2014 5:30pm - 7:00pm	Auburn Suburban Baseball & Softball Child Name Here	Practice Pepsi	Cliff Rydholm Park Sweetser Field
Apr-26-2014 9:00am - 12:00pm	Auburn Suburban Baseball & Softball	Make up day for Clean up Day 9:00	Auburn Suburban Fields
Apr-26-2014 9:00am - 11:00am	Auburn Suburban Baseball & Softball Child Name Here	Practice Nintey Nine	Cliff Rydholm Park Austin Field
Apr-27-2014 12:00pm - 2:00pm	Auburn Suburban Baseball & Softball Child Name Here	Practice Pepsi	Cliff Rydholm Park Sweetser Field
Apr-29-2014 5:30pm - 7:30pm	Auburn Suburban Baseball & Softball Child Name Here	Practice Nintey Nine	Cliff Rydholm Park Austin Field

My Attendance:

This link will take you to an attendance page for your child(ren). The vast majority of the information shown here will be based on the responses given in the Attendance Emails sent to you prior to each game or practice. Although the coaches do get a report showing which kids plan to attend, they will probably not keep track of this on their own.



My Attendance

Let your Team Coach\Captain know if you'll be able to attend or not attend the Game or Practice. Click the buttons below to indicate Yes or No .

Date	League	Type	Event	Attending?
Mon-Apr-21 5:00pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Nintey Nine Practice	<input checked="" type="checkbox"/>
Tue-Apr-22 5:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Pepsi Practice	<input checked="" type="checkbox"/>
Wed-Apr-23 6:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Nintey Nine Practice	<input checked="" type="checkbox"/>
Fri-Apr-25 5:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Pepsi Practice	<input checked="" type="checkbox"/>
Sat-Apr-26 9:00am	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Nintey Nine Practice	<input checked="" type="checkbox"/>
Sun-Apr-27 12:00pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Pepsi Practice	<input checked="" type="checkbox"/>
Tue-Apr-29 5:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Nintey Nine Practice	<input data-bbox="1320 1129 1377 1161" type="button" value="?"/>
Wed-Apr-30 5:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Pepsi Practice	<input data-bbox="1320 1203 1377 1234" type="button" value="?"/>
Fri-May-2 5:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Pepsi Practice	<input data-bbox="1320 1276 1377 1308" type="button" value="?"/>
Sat-May-3 5:30pm	Auburn Suburban Baseball & Softball <input type="text" value="Child Name Here"/>	Practice	Nintey Nine (10-15 (Central Baseball))	<input data-bbox="1320 1350 1377 1381" type="button" value="?"/>

My Information:

The My Information link will take you to you account profile information. Here you can do things such as change your account password, update your Email address, change your physical address, etc. You can also choose to stop receiving Emails from the web site by unchecking the Receive Emails check box. You provide mobile phone information and choose to receive text message as notification instead of Emails.

My Information Notification Preferences Your Children Additional Parents/Guardians

My Schedule

My Information

Email Address: [\(Change My Email\)](#)

Receive Emails

Password: [Change My Password](#)

First Name:

Last Name:

Date of Birth:

Gender:

Address:

Address 2:

City:

State/Province:

Zip/Postal Code:

Timezone:

Home Phone:

Work Phone:

Mobile Phone:

Receive Text Messages

Your Photo:

Remember last logged in League/Season

My Registration:

Finally, the My Registrations link will take you to a see your registrations.



My Registrations

Invoice Date	Item	Invoice	Balance	
Mar-15-2014	Spring 2014 Coach Registration Your name here	#429122	✔ Paid/Complete	Documents Registration Questions
Feb-13-2014	Spring 2014 Player Registration Child Name Here	#392346	✔ Paid/Complete	Documents Registration Questions
Feb-12-2014	Spring 2014 Player Registration Child Name Here	#391063	✔ Paid/Complete	Documents Registration Questions

Registrant	Document	Status	Action
Child Name Here <small>Auburn Suburban Baseball & Softball</small>	Birth Certificate Required	✔ APPROVED	Re-Upload
Child Name Here <small>Auburn Suburban Baseball & Softball</small>	Proof of Residency 1 Required	✔ APPROVED	Re-Upload
Child Name Here	Media Release Form Required	✔ APPROVED	View Re-Upload